

PTA Funding Request

Procedure The general membership of the Harry Stone Montessori PTA (HSPTA) must authorize the expenditure of all funds. Approving the budget and subsequent amendments fulfils this obligation. PTA members, teachers and school staff can use this form to request funds from the PTA board. Complete the form below and submit to PTA Secretary.

Date:	
Requested by:	<i>Mark One</i>
Address:	_____ PTA Member
City: State: Zip Code:	_____ Teacher
Email:	_____ Admin. Staff Member
Telephone:	
Description of Funding Request:	A donation has been given to the PTA by:
Objective:	Amount: \$
Provide background on the following questions: (1) Is there a DISD budget line that would typically fund this request? (2) How has the request been funded in the past?	